



QMII would like to wish everyone a Merry Christmas and Happy New Year!

As 2022 comes to an end, there is so much to be thankful for despite the challenges we may have faced. Things are just starting to feel 'normal' again after the pandemic. This year we were able to travel more to provide our training, auditing and consulting services.

We are grateful for the opportunity to work with those clients and alumni and look forward to working with each one of you again. This season is a time of giving and we'd like to thank you for your continuous support over the past 36 years.

QMII would like to wish you and your families a season full of peace and joy and a prosperous, healthy New Year.

List of Scheduled Classes:		
ISPS Auditor & VSO/CSO/PFSO 1/4-6	ISO 9001 Lead Auditor 1/9-12	ISM Code Auditor 12/28-29
DPA (add-on) 1/6	ISO 13485 Lead Auditor 1/9-12	Combined ISO 14001/45001 Lead Auditor 1/23-27
ISO 27001 Lead Auditor 1/10-13	AS9100 Rev D Lead Auditor 1/9-13	

For more information on upcoming scheduled classes and registration click here :

<https://www.qmii.com/registration/>

System Documentation: How Much is Enough?

By: Julius DeSilva

Overwhelmed by the amount of documentation within your organization. Don't worry, you are not alone! As organizations and their systems grow so does the amount of system documentation to include procedures, instructions, checklists, SOPs etc.

At times, the documentation is not created because it is needed. It is created to resolve a non-conformity, to ensure a process error does not occur again, to reduce organizational liability and to appease an inspector/auditor. Under these circumstances the need of the hour is to make the problem go away quickly, not to invest time in identifying a long-term sustainable solution. We see our systems grow from 30-page manuals to over 400 pages as time passes. Ineffective reviews perpetuate the problem as duplicated information goes unaddressed.

How much is enough then?

Organizations need to recognize that the documented system is created to enable to users. Too much of it may actually impair the operator rather than enable them. How many of the processes in your house are documented? Now I know some of you are wishing they were and everyone was on board with it! To determine how much is enough companies may be guided by the following:

[Continue reading...](#)



How to Choose Your Audit Training Provider?

President and CEO, Dr. IJ Arora addresses the topic in a short video clip.

Training Spotlight

ISO 27001

Information Security is important to any business. It helps protect the organizations' data, which is secured in the system from malicious purpose. The goal of information security management is to ensure organizations' have a balanced protection of confidentiality, integrity, and availability of data.

[Learn more...](#)

ISO 9001

In this four-day Exemplar Global Certified training course, students will understand an in-depth overview of the standard and how it is to be implemented. While ISO 9001 is used as the model for teaching systems and audit, the course enables students to develop and apply auditing skills using any applicable management system standard.

[Learn more...](#)

QMII In Pictures: A look back at 2022



QMII Web Designer, Abhijeet Randir received recognition for his achievements from Rajasthan Chief Minister Shri Ashok Gehlot ji in Delhi, India.



QMII Global Solutions Specialist, Destinee Nelson gives the team a book review on the 80/20 Principle.



QMII Top Management team welcoming Odell Reaid who came to take an ISPS Code Auditor class at the headquarters in Ashburn, VA.



QMII Team goes out for lunch to socialize and make new memories before the year ends.



QMII core team gets together to celebrate the company's 36th year anniversary.



A visit to the Victoria and Albert Museum in London, England.



QMII Vice President, Anjalika Singh in front of the popular Stonehenge landmark.



A trip was also made to Edinburgh Castle, Scotland. It was a very "historic" experience.



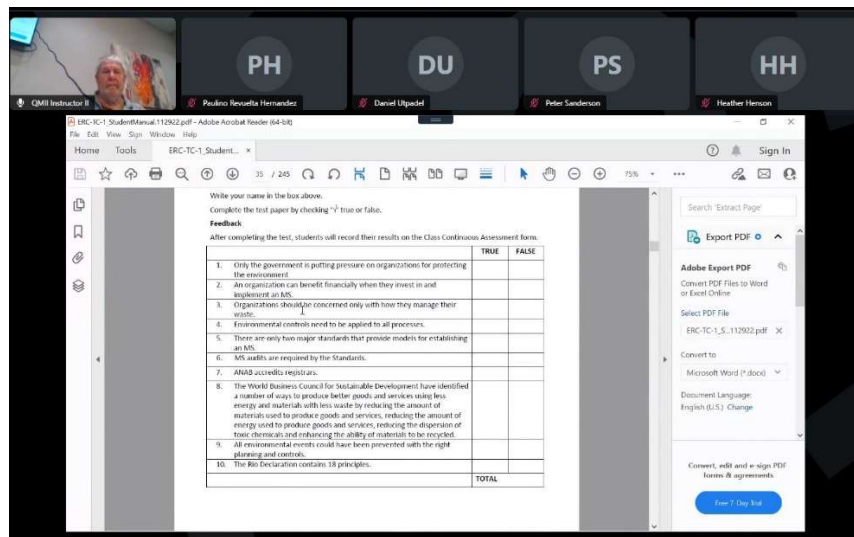
QMII President and CEO, Capt. Arora who also served in the Navy is here standing and paying respect to his hero Horatio Nelson in Greenwich, London.



Raj Singh Arora, Brand Ambassador of QMII listened in on a course that was conducted in an instructor-led virtual format. For over the past 36 years, QMII has successfully accommodated attendees that have taken classes overseas.



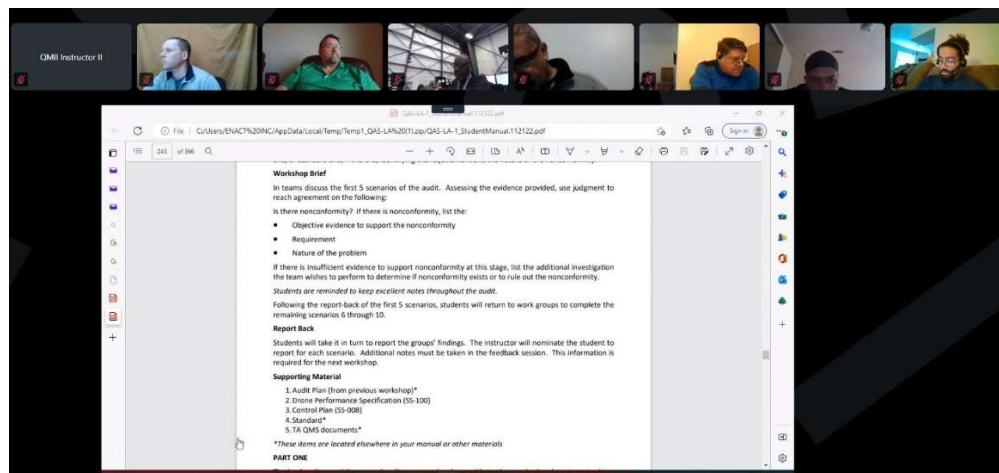
Exemplar Global certified ISO 45001 was conducted by QMII's President & CEO to Naval Air Force Atlantic (COMNAVIRLANT) personnel at Norfolk, VA.



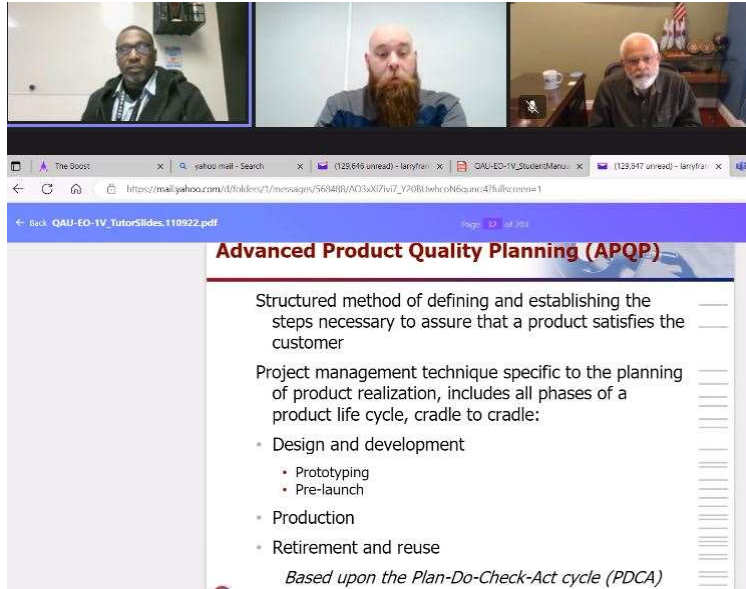
QMII instructor conducts an Exemplar Global certified RC14001 & RCMS Lead Auditor training in an instructor led format. This class teaches students the environmental, health, safety and security (EHSS) requirements and how to relate those requirements to their business management system.



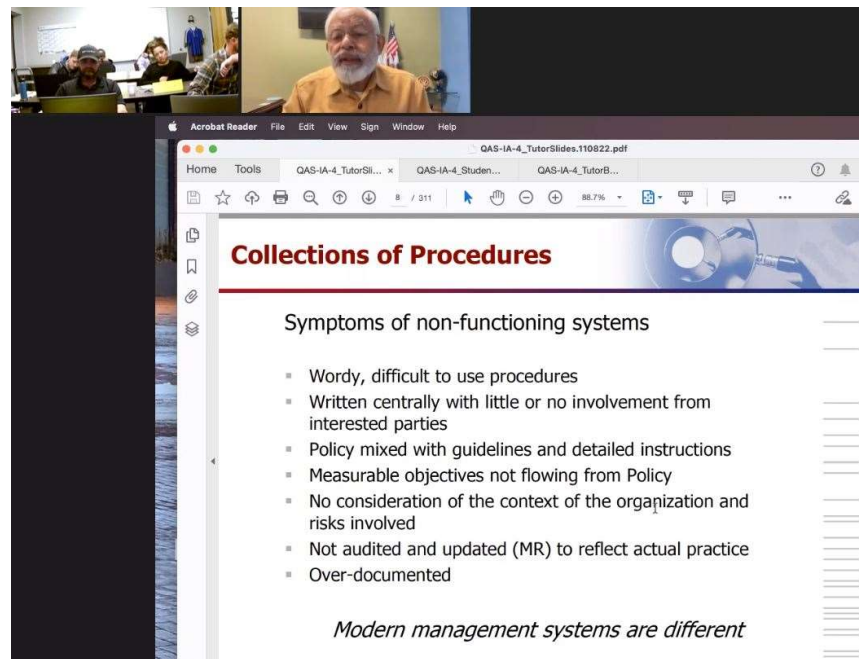
PROBITAS Authentication certified AS9100 rev D & ISO 9001 :2015 training conducted for Northrop Grumman personnel at Palmdale, CA.



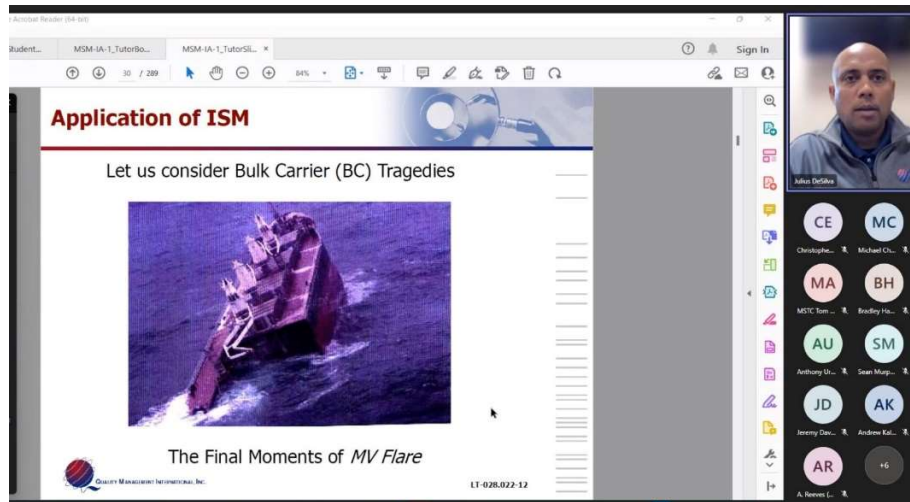
Students engage in a discussion during their **PROBITAS Authentication Certified AS 9100 Rev D & ISO 9001:2015_Lead Auditor Training** in an instructor-led virtual format.



QMII instructor teaches a student a one day [Exemplar Global Certified IATF 16949 Lead Auditor Training](#).



QMII's President & CEO conducts an [AS 9100 Internal Auditor](#) and one day [IATF 16949 executive overview training](#) to American BOA personnel in an instructor-led virtual format.



[ISM Code](#) 2018 conducted in an instructor-led virtual format to the students.



[Exemplar Global Certified ISO 9001:2015 Lead Auditor](#) taught to upcoming lead auditors of the Naval Safety Command at Norfolk, VA.



QMII offers a variety of in-house training solutions for our clients. For more information on our in-house training and how we can meet your training objectives click [here](#).



"This ISM and DP add-on class was very informative and will help me assist the port captain in his duties."

-Ed Klein

"Dr. Arora was extremely knowledgeable and responsive to students' needs and questions. Used personal anecdotes from his experience as a mariner to show real-world applications/examples of how ISM issues arise."

-Annabelle Gagnon

"I'm in one of these classes now. I'm having a great time. Learning alot. Dr. Arora is great! Brings a wealth of knowledge and experience! What a treat to receive this valuable training from the CEO himself. Couldn't ask for a better experience!"

- Michael Woodworth



Comment

We welcome new clients and Alumni to be a part of our newsletter! If you have an article, feedback, or images that you would like to submit for the next publication of **The Globe** please email **The Globe** Editor Destinee Nelson at dnelson@qmii.com.



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